



Droitwich Cycling Club Data Privacy Policy

Droitwich Cycling Club takes your right to privacy very seriously.

The General Data Protection Regulations (GDPR) came into effect on 25th May 2018. The GDPR aims to strengthen the rules about how organisations obtain, use, and store personal data.

Droitwich Cycling Club's Privacy Policy explains how we collect, store, handle and safeguard your personal data. It also sets out your rights in relation to your personal data.

What personal data do we collect and how do we use it?

When you become a member of or renew your membership with Droitwich Cycling Club you do so via an online account with British Cycling. British Cycling will hold your personal data which they will use to enable access to an online portal (called My Dashboard) on the British Cycling website. British Cycling will use your personal data in accordance with its Data Privacy Notice which can be accessed [HERE](#)

British Cycling will contact you to invite you to sign into and update your dashboard (which, amongst other things, allows you to set and amend your privacy settings). If you have any questions about the continuing privacy of your personal data when it is shared with British Cycling, please contact compliance@britishcycling.org.uk.

As a club member your information may be shared on the club website, social media pages or in emails sent by the club. This data will only be shared in the event that either you are a club volunteer, have participated in a race or challenge event or have recorded a major achievement. This data will be limited to your name, race results (if applicable) and details of your achievement. Limited further information about you may be included; for example, whether you have participated in a juniors' race or a women's race.

Who can I contact if I have a question?

The Club Secretary should be contacted on any matter relating to GDPR and the club's procedures. This can be done via the email: secretary@droitwichcyclingclub.co.uk

Consent

By joining the club you consent to the club having access to and handling your data, via the British Cycling membership dashboard, for specific club activities or administrative tasks, until you relinquish your membership.



Droitwich Cycling Club committee members who will have access to personal data via the British Cycling membership dashboard are Club Secretary, Membership Secretary, Treasurer, TT Secretary, Chair and Vice Chair.

How we use your personal data.

The Club will have access to and handle personal data such as your name, age, address, emergency contacts, telephone numbers and e-mail addresses provided by you when joining the club via the British Cycling membership dashboard along with other information it holds or obtains from or about you.

The Club will use it for a number of purposes, for example:

- maintaining records;
- administering the finances of the Club;
- responding to any enquiries you might make;
- administering any Club events in which you participate or may wish to participate and to deal with any incidents involving you;
- creating anonymous aggregated information about members;
- contacting you about club events, offers and opportunities either by post, e-mail, online or phone;
- club kit orders

Recording Images

The Club may record the events and rides in which you participate and only general images of cyclists will form part of the information the Club holds and uses. Many of these images will be posted on the Club website or Facebook page.

Disclosure

The only details posted on the Club website and Facebook will be anonymous images of events.

If you do not want your images to appear on the Club website or Facebook you should inform the Club Secretary by e-mail:- secretary@droitwichcyclingclub.co.uk

Marketing

The Club does not participate in any marketing activities involving member's data.



Your Rights

You are entitled to a copy of your personal data from the Club.

For details of how to do this you should contact the Membership Secretary via email secretary@droitwichcyclingclub.co.uk

If you leave the Club you can request that your all your data is deleted. However, we will not keep data for longer than we need it.

You can request correction of the personal data that we hold about you. This enables you to have any incomplete or inaccurate data we hold about you properly corrected.

Security of your data

Personal data stored on the British Cycling dashboard is password protected so only the Club Secretary, Membership Secretary, Treasurer, Chair and Vice Chair can access this information.

The Club will handle your data in a manner that ensures appropriate security, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage using relevant technical or organisational measures.

The Treasurer, Secretary, Membership Secretary, Chair and Vice Chair may hold some Club data on their personal computers. Every effort is made to ensure that his is held securely and encrypted where possible.

Storage of U18 Consent Forms and Welfare Information

Any U18 Parental consent forms or Welfare Information lodged with the DCC Welfare Officer, will be stored in accordance with DCC Privacy Policy and only used in connection with the purpose and activities of DCC.

Information will only be kept for as long is needed and will be shredded 3 months after the activity has taken place or validity of the consent form. Any information will not be kept once a person is no longer a member of DCC.

Paper forms will be kept in secure cabinets and any scanned documents will be kept in secure folders by the DCC Welfare Officer.

The information will be disclosed only to those members of the club for whom it is appropriate and relevant officers of British Cycling where necessary.



DCC Website Cookies

DCC website uses cookies. We use cookies to personalise content and ads, to provide social media features and to analyse our traffic. We also share information about your use of our site with our social media, advertising and analytics partners who may combine it with other information that you've provided to them or that they've collected from your use of their services.

Cookies are small text files that can be used by websites to make a user's experience more efficient.

The law states that we can store cookies on your device if they are strictly necessary for the operation of this site. For all other types of cookies we need your permission.

This site uses different types of cookies. Some cookies are placed by third party services that appear on our pages.

You can at any time change or withdraw your consent from the Cookie Declaration on our website.